

## **Allen Parish Libraries**

### **2022 February 17 Board Meeting Minutes**

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#### CALL TO ORDER AND ROLL CALL

Linda Thompson called the regular meeting of the Allen Parish Libraries Board of Control to order at 10:05am on Thursday, February 17, 2022. Mrs. Thompson welcomed everyone. Board members present, in addition to Linda Thompson, were Fran Pestello-Jordan, Sherry Germany, Martha Rider and Agnes Guillory, Director. Absent were Tony Hebert, ex-officio member. The board did have a quorum.

There were no changes to the present agenda.

#### **NEW BUSINESS**

Board election 2022 as follows: Linda Thompson, President, Sherry Germany, Vice President, Fran Pestello-Jordan, Treasurer, and Martha Rider, Assistant Treasurer.

The board re-elected each member to their same position as held in the year of 2021, with the exception of electing Martha Rider as Assistant Treasurer.

#### **APPROVAL OF BOARD MINUTES**

Martha Rider made the motion to approve the minutes of December 17, 2021 board meeting as presented. Sherry Germany seconded the motion. Motion carried unanimously.

#### **OLD BUSINESS**

Ashley Weaver, Admin Staff reissued the measurable goals with percentages and presented them again for 2022.

#### **Banking Information**

Allen Parish Libraries financial accounts are in good shape.

**The Board receives a copy of the trial balance and the profit & loss to review the actual to budget comparison.**

#### **DIRECTOR'S REPORT**

Agnes Guillory, Director gave updates on:

- Tina Anderson moved from Oakdale Circulation Staff to our Oberlin Branch as Interim Branch Manager with the intent to become the full time manager in Oberlin.
- Maintenance is working on electrical issues (lights) at the Oakdale and Oberlin.  
(Notes: Pat Electric installed lights about 7 years ago, the installers cannot find replacement drivers, but Mike spoke with Bess electrical from the Lake Charles area to inquire about finding the drivers and they did).
- Computer contract is up for renewal...a decision have not been made, whether we should stay with AOP or go with a new company.  
(Notes: Sherry Germany made the motion to recommend that the Director and Maintenance/Security Supervisor make the decision; Fran Pestello-Jordan seconded the motion. Motion passed).

- The Director discussed the increase in Cleco invoices due to the units are not catching up in the winter months; Fran Pestello-Jordan suggested seeking bids to add gas and new HVAC back into the Oakdale and Oberlin buildings.

### **BOARD MEMBER REPORTS**

Fran Pestello-Jordan: Suggested to make the bookmobile more assessable to the school in Reeves.

Sherry Germany: Suggested getting the Kinder Branch assessed.

Martha Rider: Had concerns about the structure issues of Kinder Branch.

### **PRESIDENT REPORT**

Linda Thompson reported:

- The next board meeting will be April 21, 2022 in the Oakdale Branch meeting room at 10:00am.
- Sending Kent Reed another letter about helping with resources for after school tutorial.
- Suggested contacting Principals and Librarians to meet with APL Board to discuss the resources.
- Update on the broadband and the funding.

Fran Pestello-Jordan made the motion to adjourn the meeting; Sherry Germany seconded the motion. Motion passed.

### **The meeting adjourned at 11:43 AM**

Respectfully submitted by: \_\_\_\_\_  
Agnes Guillory

Approved by: \_\_\_\_\_  
Linda Thompson, President